

## TIMETABLE FOR CHRIST THE KING & ST. CUTHBERT'S CATHOLIC ACADEMIES APPEALS

On the 16<sup>th</sup> April 2018, Blackpool & Lancashire Local Authorities will inform parents of the primary school their child has been allocated to. Not all parents will necessarily receive their first choice of school. For September 2018, the full allocation of 30 pupil places has been made at Christ the King & St. Cuthbert's Catholic Academies. If your child has not been allocated a place at Christ the King or St. Cuthbert's and you would like to try to secure a place for them please follow the process below. We would strongly advise you not to reject the place at the school your child has been allocated until you hear the outcome of the Appeals process.

From 16 <sup>th</sup> April 2018	Appeal forms available from the academy's office or by writing to Mrs Sarah Smith, Executive Headteacher at the relevant academy.
By the 9 <sup>th</sup> May 2018	<p>Appeal forms to be received by Christ the King &amp; St. Cuthbert's, in order for the appeals to be heard in the first round of hearings. Appeal forms can be submitted after this deadline but the hearing will not be held until July 2018</p> <p>Any additional documents that parents/carers wish to provide (i.e. medical evidence or baptismal certificate) should be sent with the Appeals Form</p>
End of May 2018	Notification of appeal hearings will be sent to parents/carers
14 <sup>th</sup> & 15 <sup>th</sup> June 2018	Appeals that have been submitted by 9 <sup>th</sup> May 2018 will be heard by Independent Appeals Panels.
If you did not manage to get your appeal in by the 9 <sup>th</sup> May 2018 there is a second round of appeals with the following deadlines.	
By the 18 <sup>th</sup> June 2018	<p>Appeal forms to be received by Christ the King &amp; St. Cuthbert's, in order for the appeals to be heard in the second round of hearings. Appeal forms can be submitted after this deadline but the hearing will not be held until later in the year</p> <p>Any additional documents that parents/carers wish to provide (i.e. medical evidence or baptismal certificate) should be sent with the Appeals Form</p>
End of June 2018	Notification of appeal hearings will be sent to parents/carers
16 <sup>th</sup> July 2018	Appeals that have been submitted by 18 <sup>th</sup> June 2018 will be heard by Independent Appeals Panels.