



## TIMETABLE FOR ST. MARY'S CATHOLIC ACADEMY APPEALS

On the 1<sup>st</sup> March 2016, Blackpool & Lancashire Local Authorities will inform parents of the secondary school their child has been allocated to. Not all parents will necessarily receive their first choice of school. For September 2016, the full allocation of 210 student places has been made at St. Mary's Catholic Academy. If your child has not been allocated a place at St. Mary's and you would like to try to secure a place for them please follow the process below. We would strongly advise you not to reject the place at the school your child has been allocated until you hear the outcome of the Appeals process.

From 2<sup>nd</sup> March 2016  
Appeal forms available from Mrs Crocombe by phoning 01253 396286 or by writing to:  
Mrs Crocombe,  
Headteacher's PA  
St. Mary's Catholic Academy,  
St. Walburga's Rd.  
Blackpool FY3 7EQ

By the 6<sup>th</sup> May 2016  
Appeal forms to be received by St. Mary's Catholic Academy, in order for the appeals to be heard in the first round of hearings. Appeal forms can be submitted after this deadline but the hearing will not be held until July 2016

Any additional documents that parents/carers wish to provide (i.e. medical evidence or baptismal certificate) should be sent with the Appeals Form

End of May 2016  
Notification of appeal hearings will be sent to parents/carers

8<sup>th</sup> - 10<sup>th</sup> June 2016  
Appeals that have been submitted by 6<sup>th</sup> May 2016 will be heard by Independent Appeals Panels.

If you did not manage to get your appeal in by the 6<sup>th</sup> May 2016 there is a second round of appeals with the following deadlines.

By the 17<sup>th</sup> June 2016  
Appeal forms to be received by St. Mary's Catholic Academy, in order for the appeals to be heard in the second round of hearings. Appeal forms can be submitted after this deadline but the hearing will not be held until later in the year

Any additional documents that parents/carers wish to provide (i.e. medical evidence or baptismal certificate) should be sent with the Appeals Form

End of June 2016  
Notification of appeal hearings will be sent to parents/carers

12<sup>th</sup> July 2016  
Appeals that have been submitted by 17<sup>th</sup> June 2016 will be heard by Independent Appeals Panels.